



## Terms & Conditions

- Fees are to be paid in advance at the beginning of the month. A £50 deposit is payable upon registration. This refundable against first months fees.
- A minimum attendance of two sessions per week is required by Tree House. This is for the benefit of the child.
- Absences / Holiday must be paid for.
- The nursery closes two weeks of the year, one week in August and one week between Christmas and New Year. (*please ask us for dates*)
- The nursery is closed for all bank holidays, you will not be charged for these.
- One months notice is required or one months fees in lieu of notice.
- Policy Documents are available at each entrance to the nursery.
- The nursery closes at 6pm. Children are expected to have left the premises by this time there is a charge of £5.00 for every 5 minutes or part of. If you would like to speak to staff for any length of time, please say beforehand and we will make provision for this.
- Somerset County Council will fund part time 'nursery education' for three and four year olds starting from the funding period after the child's third birthday. We are entitled to charge for anything exceeding the entitlement in each funding period and for additional services.
- If cheques are returned from the bank marked 'unpaid' or 'refer to drawer' appropriate payment must be made to the nursery in cash and must include the bank charges.

- If payment is not forthcoming a reminder will be sent and fees expected within the week. If fees continue to be outstanding unfortunately you may be asked to withdraw you child.

Signed -

.....Date.....